

# *Collegium Laureatum*

## **Enrolment**

This document contains an enrolment form and Music Request Form. Please complete both sections. You will find details of the various methods of enrolling in the next section. Full details of the forthcoming year can be found in the [Enrolment information](#). Please read this as it gives details of rehearsal dates and any changes being brought in.

## **How to enrol**

There are two ways to enrol, by post or in person. If you are unable to enrol **before** the first rehearsal, please turn up early so that the rehearsal can start on time but please note that we cannot guarantee places will be available.. We would recommend that you enrol by post but come to the enrolment evening in order to pick up any music you may have requested.

Please note that your enrolment will not be valid until payment has been received.

## **Enrolment Evening**

We will be enrolling members on the enrolment evening details of which can be found in the [Enrolment information](#). Please fill in the forms below and bring them with you.

## **By Post**

In order to save time or if you are unable to make the enrolment evening for any reason, we would encourage you to enrol by post. You can print out this email and complete both sections. Post the completed form to

Mike Charlesworth  
36 Mill Hill  
Swaffham Prior  
Cambridge  
CB25 0JZ

Please remember to enclose a cheque, made payable to *Collegium Laureatum*, to cover this year's subscription (see the Subscription section for how much you will have to pay)

## **New Members**

In the past we have occasionally had to restrict the numbers in some parts to avoid the choir becoming unbalanced. For this reason, we operate a priority enrolment scheme for existing choir members.

Existing members are anyone who has been a member of the choir in the last year. Until the specified time on enrolment evening we will only enrol existing members. Following this time, enrolment will be on a "first come, first served" basis.

If, as a new member, you choose to enrol by post, your name will be added to a list which will be automatically enrolled once the deadline for priority enrolments has passed. If the number of new members on the waiting list exceeds the limit, places will be allocated based on the date on which their application is received.

Once again we would like to emphasise that we rarely have to restrict numbers, but in order to be as fair as possible, we thought we should clarify the policy.

Potential members who are unsure of committing themselves to enrol should contact the Secretary.

New members should use the enrolment forms to be found [here](#)

Mike Charlesworth  
**Secretary**

# *Collegium Laureatum*

## Enrolment Form 2018/19

Please complete this form and either post it to the above address or bring it with you when you wish to enrol

Forename:			
Surname:			
Address:			
Post code			
Home Phone			
Work Phone			
Email			
(If you provide an email address you agree to us using it for messages about the choir – see the Data Protection policy on our web site)			
Emergency contact	Phone <input type="checkbox"/>	Email <input type="checkbox"/>	
Voice	Soprano 1 <input type="checkbox"/> 2 <input type="checkbox"/>	Alto 1 <input type="checkbox"/> 2 <input type="checkbox"/>	Tenor 1 <input type="checkbox"/> 2 <input type="checkbox"/>
Over 75	For insurance purposes, please indicate if you are 75 or over		
	Yes	—	—

Please indicate which concerts you are available for:

Christmas 
                    
 Easter 
                    
 Summer

Choir members are expected to sing in all concerts, except in the case of emergencies

**Note:** It is a policy of the choir that member's details are not passed on to any third party. However, if you do not wish us to store your details on a computer (which we do for administrative purposes) please tick here   
 (This may mean you do not receive next year's details)

**Subscription**

The subscription for this year is

**£140**

## Music Requests

For the reasons explained in the enrolment literature, the choir will no longer be obtaining hire copies of the vocal scores. We will, however, be offering members the option to buy copies of the music through the choir. These are provided at cost and will usually include a 15% discount on list price. You should be aware that by asking the choir to obtain a copy for you, you are committing yourself to pay for the copy regardless of whether you sing in that particular term or not.

Christmas Concert	Buy	Own copy
Haydn The Seasons (Novello ed Plkington)		
Easter Concert		
Bach – St John Passion	Copies will be provided	
Summer Concert		
Handel – Coronation Anthems (any with 7 part Zadok e.g. Oxford UP)		

